



Application for Fire Service Written Advice Dangerous Goods

(TO BE COMPLETED IN FULL)



Type of request: (Tick the appropriate Box/es)

Dangerous Goods (Storage and Handling) Regulations 2000

- Placarding – Regulation 431
- Emergency Procedures – Regulation 437
- Fire Protection – Regulation 436

Dangerous Goods (Explosives) Regulations 2011

- Explosives

Occupational Health & Safety (Major Hazard Facilities) Regulations 2000

- Major Hazard Facility

1. Address of Premises

Premises/Company Name.....Site Name.....

Street No.....Lot No.....Street Name.....Town/Suburb.....

Postcode.....Municipality.....Melway Ref.....

Type of Business.....

2. Applicant's Details

Applicant Name.....Applicant Company.....

Street No.....Street Name.....Town/Suburb.....

Postcode.....Phone No.....Fax No.....

Site Contact Name.....Phone No.....ABN No.....

- Note 1** I/We understand that there is a charge for this service at the rate shown on the 'Schedule of Fees' accompanying this application form.
- Note 2** The locations for submission of this request are listed in the 'Submit Application To' section on the reverse side of this form.
- Note 3** The payment of the fee is to be paid on delivery of report, and the methods of payment are listed in the 'Methods of Payment' section on the reverse of this form.
- Note 4** The Fire Service may forward any documentation received to other relevant authorities if any important issues are identified.

Signed.....Printed Name.....Date.....

INFORMATION FOR MAKING AN APPLICATION

The Fire Services strongly recommend that all applicants are thoroughly conversant with their responsibilities under the relevant Regulations before submitting a formal application for advice.

Information Required

1. Application Form – To be completed in full
2. Emergency Planning Information and a copy of the contents of the Emergency Information Book.

Along with the above item/s the following are required to accompany your application:

1. Three (3) sets of plans of the site/premises drawn to a suitable scale.

Note: A set of plans should show:

- a. Site plan showing all boundaries, entrances, structures and details of adjoining premises
 - b. Floor plan of all structures showing all doors, exits and production equipment where applicable
 - c. Elevations
 - d. The location of existing and/or preferred fire detection and suppression equipment
 - e. Existing fire protection
 - f. Provision for spill containment
 - g. Location, class and quantity of all dangerous goods located on the site
2. Additional required information
 - a. List Dangerous Goods Class, Quantity and Packaging Groups
 - b. Dangerous goods in bulk – Name & Capacity of container
 - c. Where Dangerous Goods operations/storage adjoin the site boundary, indicate nature of adjoining occupancy
 3. Evidence that the installed/proposed fire safety system is compatible with the hazards and risks at the facility/site.

Schedule of Fees: See attached fee schedule

Submit Applications to:

For the MFB Metropolitan Fire & Emergency Services Board
Dangerous Goods Department
450 Burnley Street, Richmond Victoria 3121
Phone: (03) 9420 3866 Fax: (03) 9420 3886

For the CFA CFA Headquarters
Community Safety Directorate
PO Box 701, Mt Waverley Vic 3149
Phone: (03) 9262 8403 Fax: (03) 9262 8399

Methods of Payment:

For the MFB (ABN 28 598 558 561) – Please tick the relevant box

☐ Cheque (Please make payable to MFESB) ☐ Bankcard ☐ Mastercard ☐ Visa ☐ American Express

Name.....Card No.....

Name on Card.....Expiry Date.....Amount \$.....

Card Holders Signature.....Date.....

For the CFA (ABN 39 255 319 010)

Cheque only (Please make payable to CFA)

THIS DOCUMENT BECOMES A TAX INVOICE UPON PAYMENT. PLEASE RETAIN A COPY FOR YOUR OWN RECORDS.



Fire Services Fees for MHF / Dangerous Goods / Explosives Sites



Item	Type of Site	Fees (Includes GST)
1	Major Hazard Facility	\$950.00
2	Dangerous Goods (see note)	\$750.00
3	Fire Protection eg >20 Tonnes Dangerous Goods (see note)	\$250 to \$750.00
4	Manifest & known industries/conditions ie: Services Stations	\$150.00
5	Information Package	\$60.00 to \$100.00

Note: Item 2 – Where a Dangerous Goods site holds >10% Schedule 1 materials under the OH&S (Major Hazard Facilities) Regulations 2000.

Note: Item 3 – Fee flexibility may be determined as follows. A minimum fee may apply for a single class at Fire Protection Quantities, as per Schedule 2 of the Dangerous Goods (Storage and Handling) Regulations 2000. If required, higher fees will be determined based on multiple classes above Fire Protection quantities (\$250 to \$750), dependant on the complexity of Fire Service advice provided.

EXPLOSIVES

Item	Type of Site	Fees (Includes GST)
1	Explosive Manufacturers MHF	\$950
2	Explosive Magazines	\$250
3	Pyrotechnics	\$60-100
4	Keep and sell licenses	\$60-100

The above fees are effective as at 01 July 2001 and remain so until further notice.