

# Application For Inspection of Caravan Park



## 1. TYPE OF REPORT

Fire Safety Evaluation of Caravan Park

Review of Emergency Plan for Caravan Park

## 2. ADDRESS OF CARAVAN PARK

Premises/Company Name \_\_\_\_\_

Site Name \_\_\_\_\_

Street No. \_\_\_\_\_ Lot No. \_\_\_\_\_

Street \_\_\_\_\_

Town/Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Municipality \_\_\_\_\_

## 3. APPLICANT'S DETAILS

Applicant Name \_\_\_\_\_

Company \_\_\_\_\_

Postal Address \_\_\_\_\_

Town/Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile No: \_\_\_\_\_

## 4. OWNER / OCCUPIER DETAILS

Owner's Name \_\_\_\_\_

Owner's Address \_\_\_\_\_

Town/Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

## 5. CARAVAN PARK PARTICULARS

Number of Sites: \_\_\_\_\_

Number of Permanent Vans/Cabins on Site: \_\_\_\_\_

Does the caravan park have reticulated water:  YES  NO

### **Applicant's Declaration**

1. I consent to the Chief Officer forwarding any documentation or information obtained during the assessment of the Report to other relevant authorities.
2. I understand that there is a charge for this service in accordance with the "Schedule of Fees" section of this application form.

**Signed (Applicant)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed Name** \_\_\_\_\_



## **SCHEDULE OF FEES**

The schedule of fees for statutory work is in accordance with Ministerial guidelines. The following rates are applicable and all prices quoted include GST.

### **1. Reports relating to Caravan Park Inspections reports**

- Minimum charge of \$121.00 (allows for 1 hours work)
- Additional time to be charged at \$121.00/hour in increments of 15 mins at \$30.25.

### **2. Invoicing**

- Invoicing will occur upon determination of the application.

## **CFA OFFICES LOCATIONS**

Applications should be made directly to the Fire Safety Officer at local Area Headquarters of the subject property to avoid any processing delays. Contact details for each area are listed in relation to the regional map below. Furthermore, the boundaries between CFA and MFB fire districts can be accurately determined in the Melways.

### **Barwon South Region (District 4, 5, 6 & 7)**

61 Separation Street  
NORTH GEELONG 3215 (PO Box 586)  
Ph: (03) 5240 2700  
Fax: (03) 5277 1515

### **Grampians Region (District 15,16& 17)**

19 Learmonth Road  
WENDOUREE 3350 (PO Box 222W Ballarat West 3353)  
Ph: (03) 5329 5510  
Fax: (03) 5329 5582

### **Gippsland Region (District 9, 10 & 11)**

Level 3, Port Of Sale Business Centre  
Foster Street  
SALE 3850 (PO Box 1212)  
Ph: (03) 5149 1000  
Fax: (03) 5149 1082

### **Hume Region (District 23 & 24)**

1 Ely Street  
WANGARATTA 3677  
Ph: (03) 5721 4122  
Fax: (03) 5721 3497

### **Loddon Mallee Region (District 2 & 20)**

45 Chapel Street  
BENDIGO 3550  
Ph: (03) 5430 2200  
Fax: 5442 2246

### **Hume Region (District 12 & 22)**

195-205 Numurkah Road  
SHEPPARTON 3630 (PO Box 932)  
Ph: (03) 5833 2400  
Fax: (03) 5833 2482

### **Loddon Mallee Region (District 18)**

120 Curlewis Street  
SWAN HILL 3585 (PO Box 558)  
Ph: (03) 5023 5617  
Fax: (03) 5023 8553

### **Northern/Western Metropolitan Regions (District 14)**

251 High Street  
MELTON 3337 (PO Box 50)  
Ph: (03) 8746 1400  
Fax: (03) 9746 7698

### **Eastern Metropolitan Region (District 13)**

18-22 Lakeview Drive  
LILYDALE VIC 3140  
Ph: (03) 8739 1300  
Fax: (03) 8739 1382

### **Southern Metropolitan Region (District 8)**

120-122 Princes Highway  
DANDENONG 3175  
Ph: (03) 9767 1800  
Fax: (03) 9767 1881

